

Chinook Cycling Club Constitution

I. PREAMBLE

The Chinook Cycling Club is an organization founded to perpetuate, support and promote performance cycling.

II. PURPOSE

- A. To Promote the sport of cycling of all forms in the Columbia Basin
- B. To organize and direct rides, training, clinics, races, and other events.
- C. To provide information and direction to riders interested in riding, training and racing.
- D. To collect and disperse funds in order to support cyclists and the local cycling community.
- E. To recognize local cyclists and their accomplishments.
- F. To encourage members to feel good about themselves, about the sport, and about Chinook.

III. CONDUCT

- A. **Support:** Members are expected to encourage, help, and assist other cyclists in the community (Good Samaritan).
- B. **Participation:** Members are encouraged to attend and support Chinook events, to become involved in Chinook decisions, and to volunteer to work for Chinook and cycling when needed.
- C. **Representation:** Members shall generally conduct themselves in a manner that will show cyclists, our sponsors and Chinook in a positive light in the community.
- D. **Safety:** Members are encouraged to ride safely, obey traffic laws, ride courteously and wear helmets.
- E. **Promotion:** Members are encouraged to wear the Chinook attire during club events.
- F. **Conflict of Interest:** No member representing the club will participate in the approval or evaluation of a contract with a sponsor or supplier if that member will directly or indirectly benefit financially or receive any form of significant compensation other than that approved in the club sponsorship arrangement from the sponsor or supplier under consideration.
- G. **Discrimination:** Members shall not discriminate against any potential member or member based on race, religion, sex, national origin, age, marital status, sexual orientation or disability.

IV. POSTAMBLE

Chinook will, with energy, integrity, creativity, and humor, create, convey and perpetuate the excitement of cycling.

Chinook Cycling Club By-Laws

I. BOARD ROLES

The club shall be administered by a board of eight Chinook club members elected by the general membership, including a President, Vice President, Secretary, Treasurer, and four “at-large” members

- A. The **President** shall preside over board and club meetings. The President shall call the meetings and approve the agendas. The President may elect to delegate some tasks.
- B. The **Vice President** will assist the president and preside in his/her absence.
- C. The **Secretary** will keep minutes of meetings, compile meeting agendas, distribute meeting minutes to board members, and maintain records of board policies.
- D. The **Treasurer** will account for and disperse Chinook funds as determined by the board. He or she shall act as the registered agent and maintain adequate and correct accounts, books and records of business and properties including required governmental reporting.
- E. The **Board** will determine and administer policy, fund and sanction events, solicit sponsorship, take disciplinary action, and perform duties implied and delineated by the constitution.
- F. The **Board** may appoint and remove directors of rides, races, teams, clinics, etc., and authorize those directors to spend allotted funds at the directors’ discretion, subject to a complete accounting of expenditures.

II. BOARD QUALIFICATIONS AND EXPECTATIONS

Qualifications of board members:

- A. Must be a member in good standing.
- B. Has been a Chinook member for a minimum of 12 months.
- C. Regularly attends club events.

Expectations of board members:

- A. Work to build and strengthen the club. E.g. organize activities, community liaison, implement ideas, clear trails.
- B. Engage in Board activities e.g. meetings, email communications, board events
- C. Engage in club events
- D. Be open, honest, respectful and civil.
- E. Act in a professional manner.
- F. Provide 5 days advance notice when unable to attend a scheduled board meeting.

III. MEETINGS

The following requirements relate to convening of meetings of the Board of the corporation.

- A. Notice of Meetings:** Notice of the time and place of meetings of the Board shall be provided to each member personally, via electronic media. Such notices shall be provided at least 14 days prior to the time of the holding of the meeting.
- B. Frequency of Regular Meetings:** Meetings of the Board shall be held at least quarterly.
- C. Special Meetings:** Special meetings of the club for any purpose or purposes can be called by the President, or by any two board members.
- D. Validity of Meetings:** The transactions of any meeting of the Board, shall be as valid as though a meeting were duly held after regular call and notice, if a quorum of 5 members be present.

IV. CHANGE OF BOARD MEMBERS

- A.** Elections shall be held at the fourth quarter general meeting.
- B.** The Board members' terms shall be for 2 years, with four of these members up for reelection each year.
- C.** Board members are elected from the general membership.
- D.** The positions of President, Vice President, Treasurer and Secretary are determined by the board.
- E.** In the case of the resignation or removal of a board member, a new member shall be named by the board to fill the remainder of that term.
- F.** Removal of a board member shall be by majority vote of the board.

V. DECISION MAKING

- A.** Board decisions will be by a simple majority when a quorum of five board members has responded either in person or electronically.
- B.** Changes in the constitution shall be decided by a majority vote of Chinook members at a general meeting to be announced at least two weeks in advance.
- C.** A list of club policies shall be created and kept by the club board. These may be subject to change by the board as conditions and circumstances require. No policy, however, shall contradict or supplant the articles of this constitution. Only constitutional amendment, approved by the membership at large, shall change, alter, or discard section of this document. Chinook policy will attempt to implement the philosophies and goals contained in and implied by this constitution.